

**VOTING BY ABSENTEE BALLOT**  
**City of Evansville, Town of Center, and Town of Porter**  
**Fall General Election – November 8, 2016**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 10 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

**You must make a request for an absentee ballot in writing.**

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for the primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot by mail, email or in person.

**Making application to receive an absentee ballot by mail**

**The deadline for making application to receive an absentee ballot by mail is:**

5 p.m. on the fifth day before the election, Thursday, November 3, 2016

**Note:** Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

**Voting an absentee ballot in person**

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person.

City of Evansville Monday – Friday, 7:30 a.m. – 4:30 p.m.\*, 31 S Madison Street, Evansville, WI 53536 (608) 882-2266 Judy Walton, City Clerk

\*Please note: City of Evansville Clerk's Office is offering the following extended hours:

- Wednesday, October 26<sup>th</sup> until 7:30 p.m.
- Saturday, October 29<sup>th</sup> 9:00 a.m. until noon
- Wednesday, November 2<sup>nd</sup> until 7:30 p.m.

Town of Center **By Appointment Only**, 7416 W. Mineral Point Road, Janesville, WI 53548  
(608) 876-6265 Devona Udulutch, Town Clerk

Town of Porter **By Appointment Only**, 7014 N. Eagle Road, Janesville, WI 53548  
(608) 931-7835 Nancy Towns, Town Clerk

**The first day to vote an absentee ballot in the City of Evansville and Town of Center Clerk's Office was Monday, September 26, 2016**

**The first day to vote an absentee ballot in the Town of Porter Clerk's Office is Monday, October 24, 2016**

**The last day to vote an absentee ballot in the City and Town Clerk's office is 5:00 p.m., Friday, November 4, 2016**

No in-person absentee voting may occur on the day before the election.

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on November 8, 2016. Any ballots received after the polls close will not be counted.